



Treasurer Trustee (Volunteer), RSPCA South Bucks Branch

Are you looking for a rewarding volunteer opportunity where you can use your financial skills to help improve the lives of vulnerable animals in your local community?

The RSPCA Buckinghamshire South Branch is seeking a committed and enthusiastic volunteer to join our trustee team as **Branch Treasurer**.

About Us

The Buckinghamshire South Branch is an independently registered local charity operating within the wider RSPCA network. Our branch focuses primarily on rescuing, rehabilitating and rehoming cats, rabbits and guinea pigs across South Buckinghamshire. Like many local RSPCA branches, we rely heavily on volunteers, donations and fundraising to continue supporting animals in need.

About the Role

As Branch Treasurer, you will provide strategic financial oversight and help ensure the Branch remains financially sustainable, well-governed and compliant with charity finance requirements.

Although many day-to-day financial activities are managed operationally by the Finance Manager, the Treasurer plays an essential oversight role in ensuring the charity's finances are managed correctly, transparently and legally.

Working closely with fellow trustees, the Finance Manager and the Head of Branch, you will:

- Monitor budgets and financial performance
- Review financial controls, governance and compliance
- Provide financial insight and assurance to the trustee board
- Help oversee annual accounts, VAT returns and Gift Aid claims
- Support longer-term financial planning, reserves and risk management
- Contribute to strategic decision-making as part of the trustee board

What We're Looking For

This role may particularly suit a qualified accountant, finance professional, finance manager or retired finance leader seeking a meaningful volunteer opportunity.

We would particularly welcome applications from people with:

- Experience in finance, accounting, financial management or financial governance
- Strong analytical skills and attention to detail
- The confidence to review and challenge financial information appropriately
- The ability to communicate financial information clearly to non-financial colleagues
- A collaborative and positive approach
- A passion for animal welfare
- Previous charity finance experience would be beneficial but is not essential.
- A recognised financial qualification (such as ACA, ACCA or CIMA) would be advantageous, though not required.

**Time Commitment**

- Monthly trustee meetings (typically 2–3 hours)
- Some additional flexible volunteer time between meetings

What You'll Gain

- The opportunity to make a direct impact on local animal welfare
- Valuable charity governance and leadership experience
- Trustee training and ongoing support from the RSPCA
- The chance to develop new skills and expand your professional network
- A rewarding role working alongside passionate and like-minded volunteers

Practical Information

- Trustees must be aged 18 or over
- You will need to become a Branch member before election as a trustee
- Reasonable expenses are reimbursed
- References and trustee eligibility checks are required

Interested?

This is an opportunity to play a vital role in supporting local animal welfare while helping guide the financial sustainability and governance of a respected and much-loved local charity.

We are also keen to hear from individuals with fundraising, marketing or communications experience who may be interested in joining our trustee team and supporting the future growth and visibility of the Branch.